

Disaster and Emergency Response (DER) Action Plan: July 2011 – June 2013

This Action Plan supports the Government of Bangladesh’s National Plan for Disaster Management 2010-2015 (NPDM), which articulates the long-term strategic focus of disaster management in Bangladesh. Specifically, this Action Plan aims to promote greater understanding and functioning of coordination mechanisms between government and the Humanitarian Community, and enhanced information flow among all partners engaged in disaster and emergency response, with the overall goal of making emergency response more efficient and effective.

Outcomes:

- Emergency responses more effectively address the needs of disaster-affected people
- The DER secretariat becomes fully functional in Disaster Management and Relief Division
- An effective coordination mechanism between government and the wider Humanitarian Community is established and functioning effectively both prior to and during emergency responses.
- The coordination mechanism is communicated to and widely understood by the full range of humanitarian actors, including government, the UN, Development partners, INGOs and Local NGOs

Output	Activity	Indicator	Inputs	Responsible agency	2011					2012					2013																	
					J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J				
1. Response Preparedness Status and capacity is regularly monitored before disaster seasons	Review of DER members ¹ preparedness and response capacity and status conducted annually, and updated before seasonal and sudden onset disasters (flash flood, landslide,	Preparedness status updated Pre-positioning capacity operational map developed Gaps identified and mitigating actions taken	Stakeholder survey on response and preparedness capacity Workshop (#)	UNDP (with assistance from Oxfam and BDPC)	█			█																								

¹ As per TOR, DER members include the Government, UN agencies, donor agencies, I/NGOs, research institutions and others in the humanitarian community. Not all members attend regular DER meetings, but are to be engaged through I/NGO representatives and links to existing coordination networks. .

Output	Activity	Indicator	Inputs	Responsible agency	2011					2012					2013															
					J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J		
	flood, drought, cyclone and EQ) Identify any gaps or weaknesses; agree actions to fill gaps.	Meeting held with all DER members to share approach and information	Meeting (#)																											
2. Formulate DER contingency plan	Develop inter-agency scenario-based contingency plan Agree on standard follow up actions for better preparedness	Inter-agency scenario-based contingency plan is developed Comprehensive and useful mapping of capacity completed and used to inform the contingency plan Follow up actions for better preparedness agreed	Workshop (1)	TBC																										
3. Develop coordination structure based on the existing global cluster system	Establish co-ordination structure for use in emergency response. Clarify how DER will bring together Govt and international coordination mechanisms including inter-ministerial coordination; clusters and role of the UNRC.	Coordination structure established, with clear lines of communication and reporting between all coordination mechanisms. Agreement on when and how emergency mechanism is	Technical dialogue in a sub-group, drawing in all key stakeholders; recommendations to DER for comment/ agreement	UNDP- ERF																										

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					J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A
	Identify and agree on requirements for improvement Communicate agreed structure clearly to all stakeholders. Proactive communication to international humanitarian community beyond Bangladesh to ensure maximum alignment at next major disaster	triggered. All DER members and other key stakeholders understand how the structures work and how they should fit into to overall coordination																								
4. Strengthen information management procedures and system	Harmonize functions of different IM hubs Identify and agree on requirements for improvement Establish Government-Humanitarian community Information Management Cluster	Policies and imperatives regarding IM coordination are clarified IM hubs are coordinated, harmonized and streamlined Requirements for improvement identified and agreed	Meeting	CDMP																						

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					J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A
5. Improved harmonization of policy, frameworks, standards and procedures for emergency response and early recovery established and practiced by DER members	Stocktaking of policy, frameworks, standards and procedures of DER member organizations Mapping of DP policies and plans for response	Stocktaking exercise undertaken A small number of well-accepted standards and policies selected by DER and recommended as 'best practice' for all humanitarian actors	Workshop (#) Consultancy (1 for 10 days) Meeting (#)	TBC																						
6. Coordinated assessment standards and procedures adopted	Formulate DER Coordinated Assessment Guidelines	Policy basis, concept and types of assessments are identified for the different phases of response standards, methodologies, tools and report products agreed	Workshop (1)	UNDP-ERF																						
7. Plan to strengthen coordination of M&E developed for emergency response and	Awareness raising and discussion amongst DER members about different M&E and accountability practices in Bangladesh	Joint plan to strengthen coordination of M&E developed	Workshop (2) Awareness sessions (3)	TBC																						

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					J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A
early recovery	Developed/ identified tools and best practices for effective and coordinated M&E	Joint response performance analysis (beneficiary feedback on effectiveness of response)	Action Research																							
	Facilitate policy dialogue amongst GoB and DER members to develop a joint plan to strengthen coordination of M&E	Gaps minimized amongst GoB and DER members for more coordinated M&E	Policy dialogue (3) Consultancy (if needed)																							
8. Secretariat established and fully functioning in DMRD	Identify the space at DMRD Provide necessary equipment DMRD actively takes over all key secretariat responsibilities with guidance and support from CDMP and others during transition	DER meeting and working group activity held on time Decisions and information shared in a timely manner Website updated regularly	Equipment procured DMRD capacity	DMRD-UNDP supported by CDMP																						